

## FUNDING

Funding, other than the precept, may be available from a variety of sources including:

- Landfill Community Fund - ([www.entrust.org.uk](http://www.entrust.org.uk))
- Sport England ([www.sportengland.org](http://www.sportengland.org))
- Football Association ([www.thefa.com/getintofootball/funding](http://www.thefa.com/getintofootball/funding))
- England & Wales Cricket Board Grant Aide Scheme ([www.ecb.co.uk/development/facilities-funding](http://www.ecb.co.uk/development/facilities-funding))
- Awards for All ([www.awardsforall.org.uk](http://www.awardsforall.org.uk))
- Princes Trust (for projects run by young people), ([www.prices-trust.org](http://www.prices-trust.org))
- Reaching Communities (Big Lottery)
- Local fundraising

The Delegated Grants Team at Herefordshire Council will be able to advise you further on funding streams and provide support with completing funding bids (01432 260753 or [delegatedgrants@herefordshire.gov.uk](mailto:delegatedgrants@herefordshire.gov.uk))

There is a wealth of smaller Trusts and Charities as well as Housing Associations which may be able to contribute to the project. Visit <http://www.charity-commission.gov.uk> to search for local charities.

Parish Councils will be able to reclaim the VAT on any purchase providing they place the order, receive the goods (including an invoice in their name) and pay using their own funds (including any grant monies).

## CONTACTS

Parish Council and Steering Group members wishing to find out about Community-Led Plan implementation should contact Herefordshire Association of Local Councils on 01432 353492 or 01432 355701 or email the Community Action Plan Implementation Officer (CAPI) on [mel@halchereford.gov.uk](mailto:mel@halchereford.gov.uk)

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### Community-Led Planning Team:

- CLP Coordinating and Commissioning Officer (Herefordshire Partnership)  
Tel. 01432 383612
- Development Support Officer (Community First) Tel. 01432 262973
- Childrens and Young Peoples Engagement Support Officer (Herefordshire CVYS)  
Tel. 01432 277822



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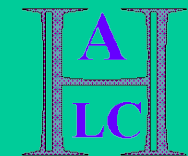
## Community-Led Planning in Herefordshire

# CREATING OPEN SPACE WITHIN YOUR PARISH



### Implementation support

HEREFORDSHIRE ASSOCIATION OF LOCAL COUNCILS



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Bath Street  
Hereford  
HR1 2HE

Tel: 01432 353492 or 01432 355701  
Email: [mel@halchereford.gov.uk](mailto:mel@halchereford.gov.uk)

## WHAT CAN YOU DO?

If your survey results have indicated that residents are not satisfied with their current facilities, think about why -

- ⇒ Can they be accessed by all?
- ⇒ Is equipment suitable for all ages?
- ⇒ Do facilities need maintaining or upgrading?
- ⇒ Is the range of clubs and groups available limited?
- ⇒ Do people know what is on offer?
- ⇒ Is transport to a nearby club or facility more appropriate?

Some further work with focus groups within the parish may reveal more detailed information.

The Local Government (Miscellaneous Provisions) Act 1976 s. 19 gives Town and Parish Councils the power to provide a wide range of recreational facilities.

Once the Parish Council has agreed to investigate the provision of a play area or recreation field the acquisition of land will need to be considered. An article in the local newsletter or the Hereford Times asking for a donation of land within the parish would be a good start. Land can either be bought or leased. A solicitor will need to be engaged to oversee this process.

When identifying a piece of land it is worth consulting the Police, Highways and Planning on its suitability. A planning application for change of use and car parking (if applicable) will have to be made. Parish Councils can submit applications at a reduced price.

Once a suitable piece of land has been identified, an idea of the facilities or activities required by parishioners needs to be discussed. The Parish Council could consider holding a Parish Meeting to engage the community with the project and generate more ideas. A working group of Parish Councillors with interested community members could be set up, under the direction of the Parish Council, to help organise the project.

It is important that the needs of all groups within the parish are considered. Herefordshire Voluntary Youth Service (HCVYS) can suggest ways of engaging with younger members of the parish. If the area is designed with a certain demographic in mind it is important that they are involved with the design from the outset.

Recreation Fields can accommodate football, cricket, bowls, skate boarding, BMX ramps, the list is endless. Play areas could be fenced off or incorporated within the space.

There are a vast number of companies selling play equipment, most offer a design service which may help you plan your play area/recreation area and could also offer creative play ideas. Play England has many design ideas on their website [www.playengland.org.uk](http://www.playengland.org.uk). Forestry Commission also has a wealth of ideas for natural play [www.forestry.gov.uk/forestry/INFD-7LSEHW](http://www.forestry.gov.uk/forestry/INFD-7LSEHW)

Self-build projects cost a fraction of the normal price of play equipment. You could incorporate features of the existing environment, for example using mounds for BMX ramps and trees or rocks for climbing on.

Your Parish Council will have regulations in place which prescribe how they procure goods and services. Quotations from 3 companies is normally appropriate but a formal tender process is sometimes required. A well considered and managed budget is paramount. If the project is particularly large, the Parish Council may want to consider engaging a professional to manage the project.

There will be on-going expenses such as insurance, ROSPA safety reports, maintenance of play equipment, cutting of the grass. The Parish Council could delegate the day-to-day management to a working group or Committee of the Parish Council, who must report back to the Parish Council for all decisions especially concerning expenditure.

## OTHER SOLUTIONS

- Providing transport to nearby clubs
- Producing a directory of activities/clubs, so people know what is on and when/where
- Play space/open space could be incorporated into future housing development under Planning Policy Guidance 17. Please speak to your local Planning Officer about this.
- Planning Obligations (s. 106 agreements) are agreements made by a Developer to mitigate the effect of a development. 'Open Space, Sports and Recreation Facilities' is an area that developers often contribute towards. Speak to the Planning Obligations Manager on 01432 383083 for more information.